

PARISH COUNCIL LIAISON MEETING

WEDNESDAY 20 DECEMBER 2017
6.30 PM

Bourges/Viersen Room - Town Hall

AGENDA

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1. **Apologies for Absence**
2. **Minutes of the Meeting Held on 20 September 2017** 3 - 6
3. **Phase 1 Budget Proposals**
Presented by Marion Kelly, Interim Corporate Director of Resources
4. **Care and Repair, LEAP and the Re-enablement Programme**
Presented by Russ Carr, Care and Repair Manager
5. **Personal Development**
Presented by Ian Dewar, CAPALC Cambridgeshire and Peterborough Association of Local Councils.
6. **Date of Next Meeting**
7 February 2017

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Chairman: Councillor Irene Walsh

Further information about this meeting can be obtained from Joanna Morley on telephone 01733 452468 or by email – joanna.morley@peterborough.gov.uk



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Joanna Morley on 01733 452468.